

## **Adults Taking Qualifications in Schools**

Adults may wish to increase their number of qualifications, or the grades of existing qualifications. It is possible for adults to request assistance from schools in the following ways:

1. Sitting the external exam at the same time and place as pupils from the school
2. Processing the Registration and Entry for the Qualification
3. Regular attendance at a class or classes throughout, or for part of the session
4. A combination of 1, 2 and 3

Where an adult (defined as: *“someone who has left school and who has had a break from full-time learning”*) wishes to take one of these opportunities, a request should be made to the Head Teacher of the school, who will explain the procedure.”

**(Further information is available on the Shetland Islands Council website at [www.shetland.gov.uk/education/default.asp](http://www.shetland.gov.uk/education/default.asp))**